



A DIVISION OF
INNOVATION GROWTH
PARTNERS SPECIALTY, LLC

Event Services Firms Supplemental Application

► INCLUDING EVENT PRODUCTION OR EVENT RENTAL WITH OR WITHOUT OPERATOR

SUBMISSION REQUIREMENTS

► **Please complete and return this application to:**

Caleb Heckley, Program Manager

caleb.heckley@take1insurance.com

Take1 is a Division of Innovation Growth Partners Specialty, LLC and operates in California under CA License #0F82757

► **Please check all that have been included:**

- Completed ACORD Applications
- List of Equipment
- Copy of Rental Contract/Service Agreement
- Hard Copy Loss Runs
- Applicable Brochures and Website Address

PART I – APPLICANT

A. Named Insured: _____
 Street address in which a majority of equipment (gear) is stored: _____
 Mailing address: _____
 City: _____ State: _____ ZIP: _____

Detailed description of operations:

Federal ID Number: _____
 Number of years this facility has been operating: _____ Owned by present owners: _____ Managed by present management: _____
 Phone Number: _____ Website (if none, enter N/A): _____

Additional subsidiaries or operating names and description of operations:

- B. The primary operating company is a: Corporation Sole Proprietorship Partnership Limited Liability Company
- C. Are you a member of the Event Safety Alliance (eventsafetyalliance.org)? Yes No
- D. Are you aware of the [Event Safety Guide](#) published by the Event Safety Alliance? Yes No
- E. Are you a member of any other industry trade association(s)? If yes, please list:

PART II – EQUIPMENT FEATURES

- A. Inventory control (check all that apply):
- All equipment is registered in an automated inventory system
 - Equipment is locked up when on premise
 - We occasionally rent our equipment to third parties without an operator
 - When we rent our equipment to third parties, we always use a contract that transfers the responsibility for loss, damage, theft to the rentee





- We run a credit card on all third parties who rent our gear
- We never rent or lease our equipment to a third party
- We sometimes always never manufacture or modify products we rent

B. Transportation (check all that apply):

- We always transport our own equipment
- We use a contract carrier and always pack our own equipment
- We use a common carrier and always pack our own equipment
- We use a contract carrier and never pack our own equipment
- We use a common carrier and never pack our own equipment

C. Equipment at other locations (check all that apply):

- Equipment is always locked up when away from our premise
- Equipment is not left with third parties when off premise
- Equipment always stays with the operator

PART III – GENERAL QUESTIONS

- A. Does your company do any rigging? Yes No

If yes, please explain:

- B. Are any of your employees ETCP (Entertainment Technical Certification) certified? Yes No

If yes, whom: _____

Name: _____ How long employed: _____

- C. If not, does your firm utilize ETCP certified riggers as sub-contractors? Yes No

If yes, whom: _____

- D. Does your firm do rigging of roof trusses? Yes No

- E. Does your firm do rigging of mobile or temporary stages at outdoor venues or events? Yes No

(If yes, please see question, E, F, G and H; otherwise skip to question I.)

- F. Does your firm use on-site and on-structure weather monitoring devices? Yes No

- G. For outdoor events, does your firm prepare high-wind action plans? Yes No

- H. Who in your firm is trained in rigging these temporary stages? _____

- I. Does your company rent any unique or specialized equipment that is hard to repair or replace? Yes No

Please describe any such equipment and list its estimated value:

- J. Please explain how you screen potential customers (check all that apply):

- We run credit checks on customers





- We employ a mandatory waiting period before we release gear
- We require and verify references
- We contact the customers insurance broker to verify limits and coverage

K. What is the average maximum value per rental? \$ _____

PART IV – ADDITIONAL INFORMATION

A. Annual sales for policy term: \$ _____ Payroll: \$ _____

Sales for the last 3 years:

Year: _____ \$ _____

Year: _____ \$ _____

Year: _____ \$ _____

- B. Does the company own any vehicles? Yes No
- C. Do you have employees? Yes No
 1. If yes, how many are full-time? Part-time?
 2. Do you have a written sexual harassment policy? Yes No
 3. Do you have a written employment application? Yes No
 4. Do you have a written grievance policy? Yes No
 5. Are background checks performed on new hires? Yes No

SIGNATURE PANEL

Applicant signature

Date Signed

Title: _____

► **Please return this completed application to:**

Caleb Heckley, Program Manager

caleb.heckley@take1insurance.com

